

Center of Innovative and Applied Bioprocessing (CIAB)
Sector-81 (Knowledge City), PO Manauli, S.A.S. Nagar,
Mohali-140306, Punjab, India
Phone: 0172-5221400 Fax: 0172-5221499

Tender Notice No.: CIAB/7(87)/2020-Works

1. Item rate e-tender (single cover) are invited on behalf of the CEO, CIAB and will be received in the Office from Contractors who have executed similar works with Central govt/State govt./Autonomous bodies, University, Institutes of Central/State Govt./PWDs/MES/HUDA PUDA/CPWD/PSUs.

NAME OF WORK: - Provision of Aluminum Glass Partition in CIF-3, CIAB Campus	
Estimated Cost: Rs. 1,06,920/-	E.M.D. Rs. 2138/-
Performance Guarantee: 5% of the tendered value	Security Deposit: 2.5% of the tendered value
Date of Sale: From :10.06.2020 to 22.06.2020	Cost of Tender Documents Rs. 590/- .(Non-refundable)
Date of receipt of tenders and opening of Technical bid: Till 15:00 hours on 22.06.2020 and opening on 23.06.2020 from 15:30 hours	Only online e-tenders shall be accepted. The bids are to be submitted on E Central Public Procurement portal (https://eprocure.gov.in/eprocure/app). Bids received by offline mode/FAX/email will be summarily rejected
Time for completion of work: 04 Weeks	
The Chief Executive Officer, CIAB reserves the right to accept/reject any tender in part or full without assigning any reason.	

2. **Sale of tender documents:** Tender documents purchased in the office between 10.00 hrs and 16.00 hrs every day, except on Saturdays, Sundays and Public Holidays or download from website www.ciab.res.in.

The following basic technical eligibility criterion is mandatory for bidders. Failure to submit shall mean to disqualification.

3. Experience of having successfully completed works during the last seven years ending previous day of last date of submission of Tenders, the list of similar works completed with value of each work, the addresses of the clients for whom the works were executed should be furnished along with the application for the tender document.
Three similar completed works, costing not less than the amount equal to 40% of the estimated cost put to tender.
OR
Two similar completed works, costing not less than the amount equal to 60% of the estimated cost put to tender.
OR
One similar completed work of aggregate cost not less than the amount equal to 80% of the estimated cost put to tender

Similar Nature of work –execution in civil works

4. Tenderer should have annual financial turnover not less than 50% of the tendered amount during the last three years ending on 31.03.2020.

5. Submission of Tender & Opening:

The tender should be submitted in the envelopes as detailed below:

1. Envelope -1 marked as Technical Bid containing the following
 - a) Scanned Copy of Demand draft of Rs. 590/- or cash receipt in case of issue from CIAB office as cost of tender documents
 - b) Scanned Copy of EMD Rs 2,138/ in the prescribed format (i.e., DD/cash receipt, as the case may be) .
 - c) Scanned Copy of Documents related to eligibility criteria i.e., Completion certificates/proofs of the similar works completed.
 - e) Scanned Copy of Average annual financial turnover statement for last 03 consecutive years duly attested by Chartered Accountant and profit and loss statement.

2. Financial Bid This shall contain the price for the execution of the works specified in the Volume-2 of the tender document in Excel format

Note: - a) Documents to be uploaded in pdf format only (except price bid, which should be in excel format only). b) The original payment instrument like Demand Draft of any Nationalized Bank against Earnest Money and Cost of Tender Form should sent to the address- Centre of Innovative and Applied Bioprocessing Sector-81, knowledge City, PO- Manauli, SAS Nagar Mohali 140306, Punjab by post/speed post/courier/by hand before bid opening date & time

Tender Fee & EMD fee exemption shall be only be applicable to MSMEs vide gazette notification dated 23rd March 2012 (or as amended from time to time) , which are registered with District Industries Centres or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts and Handloom or any other body specified by Ministry of Micro, Small and Medium Enterprises. Tender Fee, EMD exemption is also applicable to Udyog Aadhaar registered MSME's.

6. **Performance guarantee:** The tenderer, whose tender is accepted, will be required to furnish performance guarantee of 5% of the tendered amount within the period. This guarantee shall be in the form of Department's cash receipt (in case guarantee amount is less than Rs.10,000/-) or Deposit at call receipt / Demand Draft / Pay Order / Banker's cheque issued by a Scheduled Bank (in case guarantee amount is less than Rs.1,00,000/-) or Government Securities / Fixed Deposit Receipt (FDR) or Guarantee Bonds of any Scheduled Bank or The State Bank of India in accordance with the prescribed form.
7. **Acceptance of Tender:** The competent authority, on behalf of CIAB who does not bind himself to accept the lowest or any other tender, and reserves to himself the authority to reject any or all the tenders received, without assignment of any reason. All tenders, in which any of the prescribed condition is not fulfilled or any condition, including that of conditional rebates is put forth by the tenderer, shall be summarily rejected.
8. **Condition for tender submission:** The tenderer shall give a list of officials both Gazetted and non-gazetted employees in CIAB, who are related to him. The contractor shall not be permitted to tender for works in the Department (responsible for award and execution of contracts) in which his near relative is posted as equivalent to Accounts Officer or as an officer in the capacity of grades Scientific Officer "C" and above. He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relative to any gazetted officer in the Department of Biotechnology. Any breach of this condition by the contractor would render him liable to be barred from tendering in this Department. No Engineer of Gazetted rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to

work as a contractor for a period of **one** years after his retirement from Government Services, without the previous permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found at any time to be such a person who had not obtained the permission of the Government of India as aforesaid before submission of the tender or engagement in the contractor's service.

9. **Validity of Tender:** The tender for the work shall remain open for acceptance for a period of **30 days from the date of opening of the bids**. If any tenderer withdraws his tender before the said period, or issue of Letter of Intent, whichever is earlier, or makes any modifications in the terms and conditions of the tender which are not acceptable to the Department, then the Government shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money absolutely. Further the tenderer shall not be allowed to participate in the re-tendering process of the work.
10. **Site visit by the tenderer before tendering:** Tenderers are advised to inspect and examine the site and the tenderer shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed. The work will be executed at CIF area, hence necessary precautionary measures to be taken care while work. Also, if any damage occurs during the course of work execution in the existing lines such as power line, water pipes etc. it may be rectified by the contractor at their own cost and risk.
11. **Tender documents & signing of contract:** The Notice Inviting Tender shall form a part of the contract document. The successful tenderer / contractor, on acceptance of his tender by the Accepting Authority, shall, within 15 days from the stipulated date of start of the work, sign the contract consisting of: The Notice Inviting Tender, all the documents including all conditions, specifications, if any, forms the tender as issued at the time of invitation of tender and acceptance thereof together with any correspondence leading thereto.
12. **Canvassing, either** directly or indirectly, in connection with the tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
13. The contractor shall comply with the provisions of the Apprentices Act 1961, minimum wages Act 1948, Workmen's compensation Act 1923, Contract Labour (Regulation and Abolition Act 1970), Payment of Wages Act 1938, Employer's Liability Act 1938, Maternity Benefits Act 1961 and the Industrial Disputes Act 1947 as applicable and the rules and regulations issued there under and by the local Administration / Authorities from time to time as well all provisions of law applicable to workmen. Failure to do so shall amount to breach of the contract and Competent Authority may at his discretion terminate the work. The Contractor/Firm shall also be liable for any pecuniary liability arising on account of violation by him of any of the said Acts and shall, indemnify the Institute on that account. Institute will not be liable for any act or omission on the part of the contractor in so far as any violation of any of the aforementioned acts.
14. The Work shall be as per CPWD specification.
15. CIAB reserves the right to increase or decrease the scope of work.
16. General Condition of Contract (CPWD) and CPWD Works Manual will be applicable for conditions of contract.
17. No price preference to any corporate society/Registered society, Govt. Public Sector undertakings / bodies shall be given and tenders shall be exclusively dealt with on merit.

18. All the statutory levies including EPF/ESI contributions shall be deemed to be included in the quote by bidders.

GST or any other statutory tax levied shall be paid extra as amended from time to time by Government of India. The statutory deductions such as TDS, etc. if applicable, shall be deducted at source as per prevailing percentage/rates as amended from time to time by Central/Sate Govt.

Administrative Officer